



# Special Educational Needs and Disabilities Information Report and Local Offer 2022-23

Hall Meadow Primary School is our community school. We can shape and develop provision for all of our learners ensuring achievement for all. This SEND report declares our annual offer to learners with SEND, but to be effective it needs the views of all parents/carers, learners, governors and staff. So please engage with our annual process to 'assess, plan, do and review' provision for SEND.

## **Introduction**

This SEND information report is written in line with the North Northamptonshire Local Offer for learners with Special Educational Needs and/or disabilities (SEND.) All governing bodies of maintained schools and maintained nursery schools and the proprietors of academy schools have a legal duty to publish information on their website about the implementation of the governing body's or the proprietor's policy for pupils with SEND. This information is updated annually.

At Hall Meadow Primary School we are committed to working together with all members of our school community. This local offer has been produced with pupils, parents/carers, governors, and members of staff. The key members of the SEND team in school are:

Name of SENDCO: Mrs Jody James

Name of Head and Designated Safeguarding Lead: Mrs Cassie Bodman-Knight

Name of SEND governor: Mrs Katie Brown

If you have specific questions about the Northamptonshire Local Offer contact them via <https://www.northamptonshire.gov.uk/councilservices/children-families-education/send/local-offer/Pages/default.aspx>

Alternatively, if you think your child may have SEND please speak to their Class Teacher or contact Mrs James via the school office on 01536 417627 / HMPS-Admin@hmeps.inmat.org.uk

## **Our Approach to Teaching Learners with SEND**

At Hall Meadow Primary School, we believe that every child is unique and has the right to be included in our school community regardless of faith, ethnicity, learning difficulty or disability. We want to provide high quality teaching to all of the pupils and we understand that this may come in many forms from whole class teaching, learning with support and specific interventions.

Through creating a stimulating learning environment we have a curriculum which is flexible enough to meet the needs of all members of our school community. We monitor progress of all learners, and staff continually assess pupils to ensure that learning is progressing. Our whole school system for monitoring progress includes regular pupil progress meetings and discussions between staff including teaching assistants and class teachers.

### **How does Hall Meadow Primary School know if children need extra help?**

We know when pupils need extra help if:

- Concerns are raised by parents, teachers or the child.
- Limited progress is being made.
- There is a change in the pupil's behaviour or progress.
- We have received information from other agencies who may already be working with the child before they join us.

### **I think my child might have special educational needs what should I do?**

- The class teacher is the initial point of contact for responding to parental concerns. We will listen to your concerns and draw on your own experience and observations that you will have as a parent of how your child is outside of school.
- If you have any further concerns, or would like to know more about a specific provision, then contact Mrs James who is our school SENDCo.
- We can arrange for your child to be assessed either by ourselves, external partners who work with the school or by referral to external agencies who can provide a specialist assessment.

We will be with you every step of the way to work with you and support you through this process and review provision to find out what works best for all our children.

### **How will I know how Hall Meadow Primary School supports my child?**

- Each pupil's education programme is planned by the class teacher. When a pupil has been identified with special needs, their work will be differentiated or adapted by the class teacher to enable them to access the curriculum more easily.
- The child will be given small and measurable targets which will be discussed with the child and parents, and monitored regularly by the class teacher, SENDCo and Headteacher. Targets may be discussed at parents evening, at termly reviews or through specific review meetings. Parents are welcome to review progress more regularly through consultation with your child's class teacher.
- We may provide additional support in class from the teacher or support assistant. Support assistants may be allocated to work with the pupil in a 1:1 or small focus group to target more specific needs.
- If a pupil requires greater support in a particular area, for example, phonics, maths or English, then she/he will be placed in a small intervention group led by either the teacher or support assistant. All interventions are regularly reviewed by those delivering them and by the SENDCo, to ascertain how effective they are being and to inform future planning.
- Regular progress meetings are held within team meetings and then discussed with Senior Leaders and the SENDCo to discuss individual pupils. This shared discussion may highlight any ongoing concerns and help to plan further support if required.
- Some pupils who require additional support are referred to external agencies and specialists such as Speech and Language Support or the Educational Psychology Service.
- If appropriate specialist equipment may be given to the pupils e.g. writing slopes, pencil grips, easy to use scissors. Where necessary, classroom environments will be adjusted to meet the needs of individual children with regard to access, quiet areas, visual prompts etc. We also have designated

areas in school where specialist provision can be made available so that the child can access more readily the support on offer.

- We regularly review our provision and as training courses become available we evaluate their likely impact and how relevant they are for our children, and send staff as appropriate.
- We'd like to also listen to your views about what you think will aid your child's progress and explore the type of provision that you think will work for your child and their individual needs.
- Provision is reviewed on an individual basis taking account of your child's specific needs.

### **How will my child be included in activities outside the classroom including school trips?**

- Activities and trips are made as inclusive as possible and available to all children.
- Where necessary, individual risk assessments are carried out and procedures put into place to enable all children to participate.
- If it is felt that an intensive level of 1:1 support is required, a parent or carer may be asked to accompany their child during the activity.

### **What support will there be for my child's overall well-being?**

The school offers a good level of pastoral support for all pupils and more specifically those who are encountering emotional difficulties. These include:

- All class teachers are readily available for pupils who wish to discuss issues or concerns.
- A wellbeing lead is available to work closely with children and families to provide pastoral support.
- We also work closely with families who have an EHA or are receiving Social Worker support.
- Some interventions are available for children who need help to develop their social skills, manage their anxieties, anger or for those who need a little emotional support due to changes within the family setting.
- A meet and greet is available for pupils who find leaving parents difficult in the morning.

### **How does Hall Meadow Primary School support children with medical needs?**

If a child has a medical need, then a detailed care plan is compiled with support from the school nursing team/medical team involved and in consultation with parents. This is then shared with all staff who are involved with the pupil.

- Staff receive training as necessary from the school nurse or health care professional, for example Epi-pen training.
- Where necessary, and in agreement with parents, medicines are administered in school, but only where a signed medicine consent form is in place to ensure the safety of both the child and the staff member.
- A dedicated medical treatment area is available when necessary.
- Staff receive basic first aid training, with some members of staff trained in paediatric first aid.
- The school has a comprehensive Medicine in School policy that is available for consultation from the school office.

### **What specialist services and expertise are available at or accessed by the school?**

For some learners we may want to seek advice from specialist teams. We have access to services universally provided by Northamptonshire County Council and the National Health Service which are described on the Local Offer website [www.northamptonshire.gov.uk/localoffer](http://www.northamptonshire.gov.uk/localoffer)

The agencies currently used by the school and our families include:

- SALT (Speech and language therapy support)
- Behaviour Support
- EHA – Early help Assessment Helpline
- CAMHS (Child and Adolescent Mental Health Service)
- RMC – Referral Management Centre
- Child in Need (CIN) practitioners.
- EES – Educational Entitlement Service
- Educational Psychologist
- Multi-sensory impairment service
- MASH (Multi Agency Safeguarding Hub)
- Northampton General Hospital (Paediatricians)
- Occupational Therapy
- Physiotherapy
- School Nursing team
- Social Services
- Blossom Therapy

### **How accessible is the school environment?**

Hall Meadow Primary School is a purpose built school all on one site. In addition to wide corridors and no steps within school which make all areas accessible for all, we have the following:

- Allocated disabled parking
- Specific disabled toilets inc: one with showering facilities
- A wellbeing/medical room
- All classes at ground level
- Wheelchair accessible doors throughout the building
- Access to specialist equipment if required.

As a school we are happy to discuss individual access requirements and adapt our environment so that it meets the needs of all of our pupils.

### **How will you help me support my child's learning?**

All parents are encouraged to contribute to their child's education. On a day to day level, we give the children detailed feedback in their books which we encourage our children to respond to. Children in KS2 and some children in KS1/EYFS are aware of their next steps targets to improve their learning development. You may also approach the class teacher informally if you would like to talk to them about your child's progress in between our more formal parents' evenings.

For more regular support we are able to set up a home-school communication book. This helps you to keep in touch with your child's class teacher regularly so we know how they are doing at home and we can tell you how they are doing in school. We hope that this will ensure that we are working together to support your child both at home and at school.

We can suggest activities and games that you can do with your child to support their learning. We also subscribe to Times Table Rock stars, Maths Jam, Maths Flex and Phonics Hero, which are designed for specific home learning with parents and children working together.

On a more formal review level, parents of pupils with high levels of SEND, will be invited to discussions and review meetings with the SENDCo and other professionals. At reviews children are supported and encouraged to join in with the discussion to make their feelings known.

### **How will I know how my child is doing?**

Your child's progress is continually monitored against national standards by his/her class teacher on a daily basis through their class work. A variety of assessment tools are used to keep track of their progress which is discussed with senior staff at regular team meetings. This is to ensure that all of our children are making good progress and where we can review the provision to reflect if this needs to be adjusted. We share their attainment and progress with parents at termly parents meetings and specific SEND provision is monitored by the SENDCo.

Children will be given specific targets to support their learning and to help them to understand their next steps. At the end of each Key stage all children are formally assessed using National Phonic Screening and Standard Assessment Tests (SATs). This is something that the government requires all schools to do and the results are published nationally. At the beginning of July each year your child will be provided with a written report which details their attainment in line with these levels.

### **How will the school prepare and support my child when joining Hall Meadow Primary or transferring to a new setting or secondary school?**

Many strategies are in place to enable the pupil's transition to be as smooth as possible. These include:

- Transference of records and other communication between schools prior to the pupils leaving or joining.
- Pupil visits arranged as required. Some children need more transition visits than others.
- The SENDCo is more than happy to meet parents before a child starts at Hall Meadow Primary School.
- We liaise with other agencies where there is a wider involvement in the family.
- When a pupil who may have more specialised needs is preparing for transition to secondary school, a separate meeting is usually arranged with the Hall Meadow Primary School SENDCo, the secondary school SENDCo, parents and where appropriate the child.
- In partnership with the secondary schools we provide additional transition events which are tailored to the needs of the individual.

### **What do I do if I have a complaint about my child's education at Hall Meadow Primary School?**

If any parent is unhappy with the education their child is receiving, or has any concern relating to the school, we encourage that person to talk to the child's class teacher as soon as possible. Where an issue cannot be resolved informally, an appointment will be made with the Headteacher.

### **Useful links**

[www.northamptonshire.gov.uk/localoffer](http://www.northamptonshire.gov.uk/localoffer)

Parent Partnership - [www.dfe.gov.uk](http://www.dfe.gov.uk)