



Meeting minutes

25th Sept 2023

Attendees: Steve Hunkin, Nicola Head, Ben Gibson, Nisha Singh, Josie Adams, Katy Frost, Jen Davidson, Kate Letts, Cassie Bodman-Knight, Jenn Piper, Natalie Davis, Nicole Ruby, Kerry Morris, Maud Kadye, Chrissy Braybrook, Mona Mehta.

Welcome and introduction to new and current PACT members.

PACT report 2022-2023 discussed. See attached document.

Discussions associated with the report:

Request for increased funds to be given to class teachers to purchase items to sell on stalls at the Christmas Fayre.

Wreath making booked for 4th December.

To look at ways of increasing the advertising for the Mother's Day afternoon tea if it goes ahead this year.

Potentially take in-house the artwork exhibition – eg. £5 sale price may still make more profit than getting an external company in

Treasurers report. See attached document.

Cassie to chase the commission from the photographer from the summer show.

Request for wish list from staff – CBK to collate. We can then specify what the money for each event will be spent on.

Treasurer – Nicole Ruby.

Chair – Kerry Morris

Vice chair – Rachel Hull.

Secretary – Natalie Davis

Vice treasurer – Steve Hunkin

Vice secretary – Nicola Head

All positions voted in by majority vote. All positions only had one person nominated.

Instagram – CBK suggested we set up an Instagram page.

Jen Davidson/Katy Frost happy to continue with the PACT Facebook page. Emmet to be removed as an admin and Natalie Davis to be added.

Halloween Disco volunteers so far:

KS1 - Josie Adams

Nisha Singh

Nicola Head

Katy Frost

KS2 – Miss Letts

Ben Gibson

Natalie Davis

CBK to contact Mrs Coles regarding pizza for events

Nicole to purchase glow items.

Katy to purchase tuck shop items.

Carrots and pizzas to be ordered and sent to school.

Halloween scare crow trail.

10 will be made – each to have a name and number.

Volunteers to have a scarecrow:

Josie Adams,

Kerry Morris,

Jen Davidson

(Steve Hunkin)

(Mrs B)

Nisha Patel

Natalie Davis

Nicola suggested having a google form with a QR code on to access the form. Possibly also the Wok Inn or the Coop to give out forms.

Christmas Raffle –

Ben works at Hersheys – if we send him a donation letter, he will see if he can get a hamper.

DK photos have agreed a prize.

Warner's Gin have provided a prize.

Costa

CBK has contacted Kettering Park Hotel.

Dune group – Nisha may be able to get a sample.

Wicksteed Park contacted, Lighthouse Theatre, Balance Gym.

Christmas Fayre –

Charge £10 and a raffle prize.

2.30pm – 5pm – CBK to speak to staff team regarding timings and then confirm.

Potentially show classes around and then they come in with their parents.

CBK suggested using a printed card system rather than using cash. Eg. 3 tickets for £1.

Perhaps £5/10 cards, preorder possible. KM to look into it.

CBK to add amount of money to be given to teachers for Christmas fayre to staff meeting agenda.

This can then be fed back to PACT. Teachers to think about what they want to make.

People to save teddies to bring in.

6th November week – Tombola week – prizes to be brought in.

Bottle tombola - to request bottles closer to Christmas.

Stalls –

Santa's grotto – may need new Santa suit. Jen/Karlene/Katy to decorate Santa's grotto. CBK to speak to the photographer to sort once confirmed. Options for tickets – possibly ticket includes a single photo, option to buy more, or two ticket types – 1 to see Santa/one to have photo. To be confirmed once know how much the photographer would charge.

Craft room – one class could run this.

Midsummer festival – parents to attend. Children will do singing/dancing, followed by summer fayre/hog roast/BBQ. To be confirmed. CBKs husband licensed so can sell alcohol if wanted, or have a voluntary donation.

Any other fundraising ideas – Race night, quiz night.

Ideas to involve parents in other year groups.

Parents evening stall to chat with people. To talk to year 3,4,5,6 parents there. 15th/16th Nov for parents evening. Also phonics sessions – CBK to send dates for these for PACT to attend if available.

Date of next meeting to be confirmed.