

Welcome to Hall Meadow Primary School



INCLUSION

INVOLVEMENT

INTEGRITY

INITIATIVE

INSPIRING

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Welcome to Hall Meadow Primary School

Hall Meadow is a fantastic primary school in the heart of the Kettering Leisure Village community. We are proud to be part of INMAT academy and embrace the mission of always putting children first through everything we do.

I, along with the staff, children and parents, are very proud of our school and the achievement of our children. The dedicated staff plan a full curriculum designed to inspire, include, involve and promote integrity and initiative which form part of our Trust wide values. We work hard to celebrate all aspects of the children's learning and have a strong focus on instilling the confidence and skills needed to develop our young people into lifelong learners. We strongly believe this only possible with the support of our whole school community.

At Hall Meadow everyone tries to bring the best of themselves to each new day and if you would like to see how we embrace each new challenge, we warmly welcome you to visit us.

Kind Regards,

Mrs Cassie Bodman-Knight

Head teacher



School Staff

Headteacher:

Mrs C. Bodman-Knight

Acting Deputy Head Teacher / Key Stage 1 & 2 Lead:

Miss L. Letts

Teaching Staff:

Miss J. Bell

Mr M. Farmer

Miss R. Gilbert

Miss K. Letts

Miss K. Pallet

Miss J. Pyper (EYFS Teacher)

Miss L. Smith

Mrs K. Townend

Safeguarding Leads

Mrs C. Bodman-Knight

Miss K. Letts

Mrs S. Ricotta

SENCO

Mrs K. Jeffs

Support Staff:

Mrs J. Davidson

Miss C. Day

Mrs S. Drew

Mrs A. Evans

Mrs S. Greasley

Mrs M. Grech

Mrs M. Hay

Mrs M. Mehta

Mrs M. Nunn

Miss P. Sherratt

Miss A. Walker

Miss C. Watson

Office Staff

Mrs T. Church

Miss P. Costello

Miss J. Berwick (Cluster Business
Manager)



School Day

Our School day is as follows:

8:40 – doors open for children to come into the class room

8:50 – Registration (registration closes at 8:55, arrivals after this would be marked as Late)

Morning play (between 10:30-11am, this can differ between the key stages)

12:00 – Lunch

1:00 – End of Lunch (registration closes at 1:10pm)

Afternoon play – KS1 only

3:20 – End of School Day

Absence

Good attendance (95% or better) is expected at Hall Meadow Primary School. If your child is unable to attend due to illness please notify the school office on 01536 417627 as soon as possible. There is a 24 hour telephone answering service to enable you to report an absence at any time.

The school does not authorise term time holidays. From 1st September 2013, a new law gives NO entitlement to parents to take their child on holiday during term time. Any application for leave must only be in exceptional circumstances and Headteachers would not be expected to class any term time holiday as exceptional. Parents can be fined by the Local Authority and the initial Fixed Penalty Notice of £60.00 will be issued to each parent for each child (i.e. two parent family, two children = £240.00).



Snacks and Lunches

Fruit is provided for all children in EYFS/KS1 as part of the national fruit scheme.

Parents of KS2 pupils are welcome to send a healthy snack into school each day for their child to eat during the mid-morning break. Suggestions include:

- Fruit - try slicing the fruit to make it more appealing
- Fresh fruit salad
- Dried fruit (raisins, dates, apricots, prunes etc)
- Fruit bar
- Vegetable sticks (carrot, cucumber, peppers)
- A piece of bread, crumpet, malt loaf etc
- A home made muffin, scone, cookie or piece of flapjack
- Home made popcorn
- Crackers/Breadsticks/Rice cakes

All children in EYFS/KS1 are entitled to a free cooked lunch or packed lunch as part of the universal free school meal programme. These need to be booked through our meal provider Chartwells by using Parent Pay which the office will be able to support you in setting up.

Hot Meals for all children

Hall Meadow Primary School uses a catering provider called Dolce. All school meal bookings will need to be placed on your School Grid account.

Meals must be booked by 9am on the morning they are required.

Each meal consists of a main course (meat, vegetarian or jacket potato), vegetable side dishes, dessert or fresh fruit and fresh drinking water.

Packed Lunches

We ask for packed lunches to be provided in a named lunchbox or bag. As a 'Healthy School', we encourage parents to provide healthy, nutritious packed lunches with no fizzy drinks or sweets.

We are a nut free school so please avoid using peanut butter / Nutella or sending your child with nuts.

Free School Meals

If you are in receipt of certain state benefits, you may qualify for free school meals.

Please check using the following link and notify the office should qualify.

<https://www.northamptonshire.gov.uk/councilservices/children-families-education/schools-and-education/Pages/free-school-meals.aspx>

Did you know... just registering your child for Free School Meals means that the school gets extra money? The Government is giving money to schools to help children from lower income families do their very best. This funding is called a 'Pupil Premium'. From April 2014 for every child registered for Free School Meals, the school will receive an extra £1,300 in funding. If you do think that you may be eligible please register as soon as possible to make sure your child does not miss out.

Uniform

As a school, we have very clear principles about how our school uniform can reflect our aspirations and exceptional standards.

Our policy is based on the notion that a school uniform:

- Sets a tone for the high expectations of our school
- Creates uniformity and equality with all children
- Fosters a feeling of identity and belonging to the school
- Promotes pride amongst our children and a sense of feeling smart

PLEASE MAKE SURE ALL ITEMS OF CLOTHING ARE NAMED.

About Our Uniform

Our school uniforms comprise of the following items of school wear and can be purchased from Karl Sports

<https://karlsports.co.uk/>

Unit 7 Trafalgar Rd, Kettering NN16 8DB

Uniform Essentials
Main Uniform <ul style="list-style-type: none">• Hall Meadow logo Purple Jumper/Cardigan• White Cotton Shirt (not a polo shirt)• Grey Skirt, Pinafore or Trousers• School Tie• Black/Grey/white socks or tights• Sturdy black outdoor footwear – no boots or trainers (children may change into these for playtimes if required)• Shoulder length hair tied back with small, school coloured hair bobbles and clips. Plain purple, black or neutral headbands can be worn.• Green book bag Optional in Summer term <ul style="list-style-type: none">• Purple checked summer dress or grey shorts Optional Coat <ul style="list-style-type: none">• Purple reversible jacket ideal to wear as a school coat – fleece lined, shower proof with a fold away hood PE uniform <ul style="list-style-type: none">• Purple logo polo shirt• black shorts• Plimsoles or plain trainers Outdoor/Winter <ul style="list-style-type: none">• black tracksuit bottoms/leggings• Grey hoodie with logo

The Role of Parents

We expect all parents to support the school uniform policy. We believe that parents have a duty to send their children to school correctly dressed and well-presented including a suitable hair style; ready for their daily schoolwork. Parents should ensure that their child has the correct uniform, and that it is clean and in good repair. Parents are also responsible for ensuring their children come to school in a coat suitable for the forecast weather conditions each day. During break times and lunch children will still be going outside even in cold windy conditions and light rain.

General Guidelines

- 'Extreme' haircuts are not permitted in school. 'Extreme' being any haircut that is considered by the school to be significantly different so as to cause distraction to others and therefore their learning and so not in keeping with the school's ethos. Examples of haircuts not permitted include tram lines or equivalent, shaved sides with longer hair across the centre, use of hair products such as gel. This list is not exhaustive. When joining the school, parents/carers are expected to fully support this policy at all times.
- Long hair should be tied back at all times and short hair in a suitable style for school. Plain hair bands are permitted.
- No jewellery, except small, plain studs for pierced ears and wrist watches – both of which must be removed for P.E. (ear studs can be covered with plasters for the first few weeks until earrings can be safely removed).
- No make-up or nail varnish to be worn in school.
- Children may wear caps or hats to protect themselves from the sun or adverse weather conditions.
- All headwear must be of plain colour. These items are not to be worn indoors.
- Any request to change uniform on religious grounds can be discussed with the headteacher.
- Children in Reception – Year 4 need to use a school book bag. Children in years 5 & 6 can use a rucksack.
- All children need a clear & labelled water bottle bought into school daily.

Assemblies

Whole school assemblies take place four times a week with one assembly being class based focusing on any issues within the class eg: friendships or items from the news.

Friday assemblies (9am) are a celebration and open for all parents to attend. If your child has been selected for Star of the Week you will receive an email prior to the assembly to invite you to attend.

Although our assemblies are not religious, you may request for your child to be withdrawn at anytime or if we have specific visitors in school eg: from one of the local churches or temples.



Homework

Iris Class	Reading Phonics Hero Maths Jam	5 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week
Demeter Class	Reading Phonics Hero Maths Jam	5 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week
Apollo Class	Reading Phonics Hero Maths Jam English /Maths as needed Spring term onwards	5 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week
Poseidon Class	Reading Spelling TT Rock Stars Maths Flex English /Maths as needed Spring term onwards	5 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week
Athena Class	Reading Spelling TT Rock Stars Maths Flex Comprehension/writing/maths task	5 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week
Ares Class	Reading Spelling TT Rock Stars Maths Flex Comprehension/writing/maths task	5 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week
Zeus Class	Reading Spelling TT Rock Stars Maths Flex Comprehension/writing and maths task	5 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week 3 x 10 mins / week

Expectations

At Hall Meadow Primary School we believe, in order for all of our children to achieve, we need to instil positive behaviours which will support them throughout their whole life. This includes the teaching and learning of self-discipline and the values of both the school and the Trust (InMAT). We believe that through these values our children will develop the skills to support them in making the correct choices in life and the communication skills to face challenges and consequences.

These values are our expectations and how we want all our stakeholders to think, work together and promote positivity in all we do. Our three guiding values are:

- **Respect** – it is important to respect ourselves, others and our environment
- **Responsibility** – we all have a responsibility to look after our things, our environment and each other
- **Resilience** – we are able to experience challenges and deal with them positively

Our Trust Values are:

- Integrity
- Involvement
- Inclusion
- Initiative
- Inspiring

The children at Hall Meadow will:

- Use the values to make the right choices
- Use the values to reflect on any wrong choices
- Build resilience by understanding and using the phrase '**Stop it, I don't like it**'
- In reflecting on incidents children will be asked '**Is it right? Is it kind? And Is it safe?**'



Safeguarding is Everyone's Responsibility

Hall Meadow Primary School is fully committed to safeguarding and promoting the welfare and safety of all our pupils. We expect everyone associated with Hall Meadow, all staff and volunteers to share this commitment.

We are fully committed to ensuring that consistent, effective safeguarding policies, procedures and practices are in place to support pupils, families and staff in all our schools.

All our schools follow the guidance in Keeping Children Safe in Education (2021), Working Together to Safeguard Children (2018), the Governance Handbook. All staff and volunteers will adhere to the InMAT/Hall Meadow safeguarding policy, whistleblowing policy and staff code of conduct.

Our headteacher is the school Designated Safeguarding Lead with the CEO of InMAT being our Trust lead. Our trust Inclusion Lead supports our school to make sure our processes and procedures are robust and fit for purpose. We are committed to ensuring that our safeguarding leaders and all staff and volunteers receive the appropriate training to prepare them for their roles.

All Hall Meadow, we will work closely with families for the benefit of the pupils. Staff will make referrals and seek advice and guidance from external agencies such as Social Care if it is deemed necessary. There may be exceptional circumstances when the school will discuss concerns with Social Care and/or the Police without parental knowledge. Our leaders will always aim to maintain a positive relationship with all parents and carers.

If you have a concern about a pupil or a member of staff in one of our schools, please use the contact details below for the designated safeguarding leads.

- Mrs Bodman-Knight - Headteacher lead DSL 01536 417627
- Miss Letts – Deputy Headteacher 01536 417627
- Mrs Ricotta - Wellbeing lead 01536 417627

Safeguarding Governor

- Mr Vasu Shan - vasu.shan@hmpps.inmat.org.uk

InMAT Safeguarding Lead

- Helen Williams - helen.williams@inmat.org.uk

If your concern is about a senior leader at one of our schools, please contact Helen Williams, the InMAT designated safeguarding leader, or email:- safeguarding@inmat.org.uk

If you do not wish to speak with a designated safeguarding leader, please email :- safeguarding@inmat.org.uk

If you have an urgent concern about a child you can contact the Police on 101, or 999 in an emergency.

You can also contact the Northamptonshire Multi-agency safeguarding hub directly on 0300 126 7000

Communication

Please ensure you register for Arbor with the school office as we are a paperless school (where possible).

A weekly newsletter is sent every Friday with updates about school and school events.

The school calendar is regularly updated on our website where you can also find additional information and school policies.

Class updates including knowledge organisers are shared through tapestry (Reception /Year 1) and your child's TEAMS page (Years 2-6)

Other news is shared via our social media pages.

Twitter @primary_Hall

Instagram @ hallmeadowps

Facebook @HallMeadowPrimarySchool



Local Academy Committee

School governors are people from the local community who wish to make a positive contribution to children's education.

- School governors are people from the local community who wish to make a positive contribution to children's education.
 - The Local Academy Committee are people from the local community who have an interest in education and want to make a positive contribution to the school.
 - The LAC offer challenge and support to the head teacher, set strategic direction, and monitor and evaluate school performance.
 - The LAC monitor safeguarding arrangements and are the local link for parents and others in the local community.
 - Each governor has a lead area of responsibility which we review in detail with members of the leadership team throughout with the school year.
-
- Katie Brown – Parent/ Chair of LAC and SEND Governor
 - Cassie Bodman-Knight – Headteacher
 - Vasu Shan – Parent/ Safeguarding Governor
 - Peter Kearvell-White – Locally Appointed/ Pupil Premium Governor

The LAC will meet at least 3 times a year.

The Clerk to the Governors is Mrs Carole Kirby carole.kirby@inmat.org.uk

Hall Meadow's Parent and Children Together (P.A.C.T)

Charity Number 1112316



Parentkind
Member Association

Welcome to Hall Meadow Primary School

This information has been put together by **Hall Meadow's Parent and Children Together (P.A.C.T)** especially for you, as a new family joining our school community. Starting school is an exciting time for the whole family. Studies show that there's a direct link between parental involvement and how well children do, so why not get involved from the start! This booklet provides you with information about **P.A.C.T** and lets you know how you can join in.

Why do we have a PTA?

We are fortunate at our school to have a **Parent and Teachers Association** that's an integral part of the school community. Over the last three years we have raised **over £10,000**, which has been spent on **equipment and resources to enhance our children's educational experience and the school's facilities**. Our association is about much more than simply fundraising. **P.A.C.T.** exists to provide closer links between home and school and it is an excellent way to bring staff, parents and friends together socially in support of the school, working towards a common goal. It's fun too - just ask any of the Committee members or volunteers.

All parents and members of the school community are encouraged to get involved, even if they only have a small amount of time available. All families are automatically members of the **P.T.A.** when their child joins our school.

6 Reasons Why.....



Role of the Committee

Our Committee currently consists of **Sharon Radcliffe (Treasurer)**, **Nicole Ruby (Vice Treasurer)**, **Natalie Davis (Secretary)**, **Kerry Morris (Vice Secretary)**. This is due to change in October 2023, as some members are leaving the school.

The Committee meet on a regular basis with smaller working groups meeting as necessary when we are planning larger events.

The Committee also hold open PTA meetings; any member can come along, find out what the association are planning, share ideas and get involved.

Volunteers

We welcome any help from parents, teachers and friends, and have a growing list of volunteers who commit some of their time to helping the association. Every little helps, so just one hour of assisting at event or wrapping lucky dip prizes or folding raffle tickets (just a few examples) would be invaluable. If you would like to join us please speak to a committee member, come along to our next meeting or email us – **HallMeadowPACT@gmail.com**

Annual General Meeting (AGM)

Our Annual General Meeting is held in **October** and provides an excellent opportunity for all parents to come along and hear in more detail about our work, the events we have run, the funds we have raised and how the money has been spent. It is also when we elect our new committee members.

Support from Parentkind

Hall Meadow's P.A.C.T. is a member of Parentkind, which is a national charity and membership organisation providing support and guidance to over 13,500 parent associations in England, Wales and Northern Ireland. Membership includes comprehensive insurance cover by Zurich Insurance plc for all our association run events and gives access to support and advice on running the association plus fundraising ideas and good practice hints and tips

Parentkind also provide resources for Parents, if you would like to sign up to their Parent e-Bulletin please visit <https://www.parentkind.org.uk/Signup>

How we raise money

Like most PTAs, the majority of our funds are raised through the events that we run. Some of our most popular events are:

Bingo Night with a chip shop supper

Beetle Drive – that gets very competitive!

Christmas Cards

Disco's (Halloween fancy dress, Easter and Summer / Year 6 leavers)

Christmas Fair

Donations from parents are extremely important. You can donate time, money, items for sale, raffle prizes and auction lots or offers of services and skills.

We also raise funds with Your School Lottery. Draws take place every Saturday, tickets cost just £1. There is a guaranteed winner each week from our school community, but everyone is entered into a main draw with the opportunity to win £25,000. Sign up today

<https://www.yourschoollottery.co.uk/lottery/school/hall-meadow-primary-school>

How we spend the money we raise

The PTA committee are responsible for deciding how our PTA funds are spent. Usually the School Leadership Team provide a 'wish list' of items that the school would like us to consider funding.

We also invite input from parents too, so if you have an idea of something that would benefit all the students in the school, please do share it with the Committee. We can discuss it at a meeting and feedback.

Funds are typically spent on the 'extras' that are not provided by the school's budget, thus making our children's learning experiences so much more fulfilling and exciting. Funds are not generally spent on improving the fabric of the school building, as this is the responsibility of the school. Our Constitution commits the association to spending money on things that will benefit the children directly.

Some of the items we have donated to the school are listed below:

Bouncy Castle for the Summer Fun Day

Script for the Summer Show – held at the Lighthouse Theatre

Dictionaries for all KS2 children

Gardening resources for the new nature area

Outside seating with umbrellas

Table tennis tables for the playground

How we keep you up to date

Our newsletter is sent home with the children or by email. This includes information on upcoming events and dates plus as well as details of the help we are looking for at larger events. Following an event, we always write to let you know how much was raised, and when we reach our target, we tell you what the money will be spent on.

We have a **P.T.A.** noticeboard situated **on the school wall in the main playground** where you'll find all our posters and news.

If you have access to Facebook, please join www.facebook.com/hallmeadowpact/

If you have Twitter, please follow us @HallPact

PACT webpage at: <https://www.pta-events.co.uk/hallmeadowspact/>

We look forward to welcoming you to our school!